

Position Title:	Consultant, Climate Change
Reporting To:	Director, Consulting
Position Type:	Full-Time
Start Date:	ASAP

We are looking for an enthusiastic and experienced individual to join our climate change consultancy team. Our work in the climate change area is diverse and ranges from providing advice on climate change policy and strategy to supporting the implementation of corporate, site and project level responses to climate change at a management and technical level.

The successful candidate will work within our multidisciplinary team providing project management and project delivery support to CCSI clients on a range of issues related to energy and climate change, including, but not limited to:

- quantification of GHG inventories and emissions avoidance;
- reporting climate performance in annual sustainability reports and CDP disclosures;
- delivering compliance with energy and climate change related regulations in Alberta, in Canada and other jurisdictions;
- life cycle analysis; and
- supporting proposal development and other business development activities.

In all cases, our role as consultant is to help our clients to achieve their sustainable development objectives, and to effectively manage the related business risks and opportunities. The team interacts continually with CCSI's other practice areas such as: sustainability strategy; environmental asset development; and software solutions, to deliver value-added services to CCSI's international client base.

Responsibilities include, but are not limited to:

CCSI is seeking candidates who have excellent credentials in the following areas:

Technical knowledge

- Relevant MSc degree in climate change/environmental management, or related degree with relevant modules/work experience.
- 1-3 years' experience in environmental consulting or similar.
- Detailed understanding of GHG accounting and reporting principles and mechanisms, including the GHG Protocol.
- Detailed knowledge of GHG emissions scopes.
- Experience of most/all aspects of the GHG footprinting cycle (i.e. boundary setting, data collection and analysis, building the GHG inventory, producing and presenting the footprint results).
- Experience in life cycle analysis preferred
- Experience or knowledge in low carbon fuel standard program preferred
- Keen interest in the topics, with transferable skills and the ability to learn very quickly.

Technical skills

- Proficiency in MS Office (mainly Word, Excel, PowerPoint, Outlook; Access a plus). **ADD CRM SOFTWARE**
- Good Excel capabilities with the ability to build complex tools and a willingness and ability to upskill as needed.
- Experience of managing small and mid-sized projects.
- Efficient and effective project planning (i.e. managing work, budgets, resources and deliverables).
- Ability to manage multiple projects/tasks with different deadlines and requirements.
- Some business development/proposal writing experience.
- Comfortable with using and manipulating large quantitative datasets, including conversions and calculations.
- Good oral communication skills
- Good presentation skills
- Good technical writing skills and ability to synthesise reports to a very high standard (ideally, we would like you to share a piece of written work as part of the interview process so we can assess this).

Characteristics and soft skills

- Excellent time management skills.
- Evidence of client exposure; good client communication skills, i.e. confident being on calls without more senior consultants.
- Bright and with clear passion/drive to be in this field.
- Adaptable, committed and dependable team player.
- Both logical and able to apply lateral thinking.
- Problem solving – the ability to think something through and discuss possible solutions rather than just focusing on the problem.
- Well organised.
- Willing to learn and take on feedback.
- Confident and reliable when working independently.
- Approachable, responsive and inquisitive.
- Take pride in your work and deliver outputs to a high standard.
- Proactive, self-motivated and generally enthusiastic.

OTHER REQUIREMENTS OF THE ROLE

- Enthusiasm, energy and a desire to work in a dynamic team within an international consultancy.
- Motivated and willing to take the initiative to make things happen; quick to learn new skills and develop in new subject areas related to climate finance.
- Strong ability to communicate effectively, through good report-writing skills and strong presentational skills.

Competencies:

- Working collaboratively as part of a team
- Ability to work independently with minimal supervision
- Excellent communication skills
- Inspires others to meet a common goal
- Ability to excel in a dynamic and agile work environment

Additional Information:

- Travel required.

About you:

You are a trail blazer. You are comfortable with ambiguity and building scalable business segments. You are analytical and you get things done. You enjoy collaborating with others and can communicate effectively. You are a critical thinker who can get things done in the immediate while planning for the future. You are passionate about being part of a team enabling planet-positive changes for the environment.

About us:

We have a unique culture based on embracing our values. We are a team, which means "we" comes before "me". We are service driven, we are here to serve our team, the community, and the environment. We honor outcomes over best intentions, even when the outcome is not 100% perfect. We are nimble, and we embrace change. We say what needs to be said, which isn't always easy, but our doors, minds and ears are open. We get stuff done, and we have fun doing it!